



## Addition of Assessment and Prescribing for Conjunctivitis

### Billing and Documentation

On **October 3, 2023**, the New Brunswick Prescription Drug Program (NBPDP) will be adding the assessment and prescribing for conjunctivitis as a publicly funded program.

As with the existing assessment and prescribing services, claims must be submitted electronically, and appropriate documentation must be recorded for the consultations.

This document will outline how to bill for the assessment and prescribing for conjunctivitis and document in PharmaClik Rx. To quickly navigate to a topic, select the hyperlinks below.

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## Locating the Pharmacist Services Drug Folders

A Drug Folder has been created for each pharmacist service PIN. To locate them, you can search using one or more of the following attributes:

- **PIN** – refer to [Table 1](#) or [Assessment and Prescribing for Conjunctivitis by Pharmacists \(gnb.ca\)](#) for the PINs.
- **Trade or Generic Name** – all Drug Folders contain “ASSESS & PRSCRBE” in the trade and generic name followed by a brief description of the service.



**TIP:** If you can't locate the Drug Folder by name, try using a wildcard (%) in the search. Place the wildcard after “assess & prscrbe” and then enter a description of the service. A wildcard replaces one or more characters in a name, allowing you to retrieve more records.

For example, enter “assess & prscrbe%conjunctivitis” in the Trade or Generic Name search fields.

- **Strength** – the strength when specified corresponds to the outcome of an assessment and prescribing service (e.g., no Rx, OTC only).



**TIP:** The Drug Folders for assessments that resulted in prescriptions have no strengths.

## Submitting the Pharmacist Service Claim

To process the pharmacist service claim:

1. Create a new prescription.
2. Enter the following information in the **New Prescription** window:



- **Patient**
  - **Drug** = PIN
-  **NOTE:** The claim maximums (i.e., 2 per year) for each service are entered as notes in the Drug Folders.
- **Doctor** = pharmacist
  - **Qty Auth** = 1
  - **Qty** = 1
  - **SIG**
  - **Days Supl** = 1
3. Select **Process Now**. Rx Detail opens.
  4. In the **Price** section, confirm the following:
    - Cost = \$0
    - Markup = \$0
    - Fee = \$20
  5. Select **Fill**.

Price	
<input type="checkbox"/> Capitation	
Cost:	\$0.00
Markup:	\$0.00
Fee:	\$20.00
Total:	\$20.00
Tr Paid:	\$0.00
Copy:	\$20.00
Deduct:	\$0.00
Pays:	\$20.00

## Documenting a Pharmacist Service

There are three methods for documenting a pharmacist service in PharmaClik Rx:

- Consult Note
- Dialogue Note
- Manual

For more information on each method, click [here](#).

## Frequently Asked Questions

### What should I do if the wrong markup and/or fee are auto-populating when I bill the pharmacist service claim?

A Custom Class has been entered in each pharmacist service Drug Folder to submit the appropriate fee to NBPDP. If you notice the markup and/or dispensing fee are not auto-populating correctly in Rx Detail, follow the steps below to add the Custom Class to the Drug Folder and/or set up the Pricing Rule.

1. Open the **Drug Folder**.
2. Select the **Alternatives** tab.
3. In the **Custom Class** section, confirm there is no existing row for NBPDP. If the Custom Class already exists, skip to step 7.
4. Select **Add**.
5. Enter the following information:
  - **Third Party Plan** = NBPDP
  - **Custom Class** = Fee Only (\$20)
6. Select **Save**.
7. Select **More > Pharmacy**.
8. Select the **Pricing** tab.
9. Highlight the **NBPDP** row. Confirm there is no existing sub-row underneath NBPDP for the Custom Class.



10. Select **Add CC**. The Select Custom Class window opens.
11. Highlight **Fee Only (\$20)**.
12. Select **OK**.
13. In the new row, enter the following:
  - **Fee** = \$20
  - **Markup** = 0.0%
14. Select **Save**.

## Additional Resource

- [Assessment and Prescribing for Conjunctivitis by Pharmacists \(gnb.ca\)](https://gnb.ca)

## Reference Table

**Table 1.** Pharmacist service PINs for the assessment and prescribing for conjunctivitis.

PIN	Trade & Generic Name	Strength	Fee	Custom Class
600002	ASSESS & PRSCRBE: PINK EYE; CONJUNCTIVITIS		\$20	Fee Only (\$20)
600005	ASSESS & PRSCRBE: PINK EYE; CONJUNCTIVITIS	NO RX		
600003	ASSESS & PRSCRBE: PINK EYE; CONJUNCTIVITIS	OTC ONLY		
600004	ASSESS & PRSCRBE: PINK EYE; CONJUNCTIVITIS	RX + OTC		

